AMELECO

One Stop ELECTRIC SUPPLIER

Electrical Customer Service Sales Associate

CALGARY NEW STORE / 1 OPENING

We're an electrical wholesaler serving contractors and electricians across Western Canada for more than 15 years. This in-person role combines customer service, sales and hands-on learning about electrical products.

What you'll do

Greeting customers at the counter and by phone.

- Check products availability, prepare quotes and enter orders.
- Pick and verify customer orders, collect payment by POS. Restock shelves and keep the
- warehouse and showroom clean and organized anytime.
- Loading / unloading, Receiving/shipping/delivery.

Other tasks assigned by management.

What you'll bring

- Some experience helping customers, such as retail, sales or customer service. Volunteer and school-based experience is welcome.
- Basic familiarity with common electrical products, such as cables, wires, switch, plug, LED lights, conduit, breakers and fittings. School, shop or hands-on experience counts.
- Clear communication, basic computer skills and attention to detail when checking part numbers and quantities.

AMELECO ELECTRIC SUPPLY

Calgary store: 3659, 19th Street, NE. Calgary, AB.

Edmonton store: 10627, 170 street, NW. Edmonton, AB.

Website: **www.ameleco.com**

How to apply

Email your résumé to **hr@ameleco.com**.